

Guidelines & Policies for Baxter, the Clear Sky Elementary Mascot

The guidelines, policies, and waiver must be signed and dated by any person wearing the mascot.

Purpose

Baxter plays a big role in representing Clear Sky Elementary and the school's community. Playing the role of Baxter means you are an official representative of Clear Sky Elementary, its students, staff, and alumni. Representatives should always conduct themselves in a manner to uphold the character, spirit, and integrity of the school.

Expectations

- Mascot appearances may be requested by third parties by completing a Baxter Request Form at least two weeks prior to the event. Such requests are routed to the Baxter Committee Chair and the CSE PTO President. Requests will be confirmed by the Baxter Committee Chair after they are approved by the CSE PTO President.
- Inappropriate photos of Baxter (i.e., conducting lewd behavior, partially in costume, etc.) should not be posted to social media sites (such as Facebook, Twitter, Instagram, etc.).
- In order to adhere to the school's privacy policies, no photos should be posted of students to any social media sites without consent from the students' parents.
- All performers must be a positive representative of Clear Sky Elementary. Never dress/undress/remove Baxter's head in public. Always try to remain anonymous.

Safety Guidelines

- Be conscious of physical limitations while wearing the costume.
- While wearing Baxter, you must stay properly hydrated and are responsible for bringing water during your shift.
- You must take breaks (to avoid overheating) every 30 minutes, maybe more if conditions are warmer (i.e., indoors or outdoors on hot days).
- The ice packs and fan are to be used for every appearance, during the entire duration of your appearance.
- You must have an escort or mascot handler with you at all times while in costume to serve as your eyes and ears.
- Talking is prohibited while wearing the Baxter mascot. Therefore, hand signals should be discussed between mascot and escort in order to communicate while in costume. This is particularly important during times of distress and will allow for a quick response.
- All performers must sign the liability waiver prior to wearing the Baxter costume and will remain on file for one school year.
- Please remove the battery from the mascot head after each use and leave in storage bin.
- Please use the disinfecting spray and wipe down the inside of the mascot head after each use.
- Please use the disinfecting spray in the booties after each use.

Costume and Appearance

- Because of the expense of the Baxter costume, it should be treated with great care at all times.
- Under no circumstance should Baxter be used for personal or recreational purposes.
- If the costume is lost or damaged, the wearer is responsible to cover the cost of repair or replacement. Necessary repairs need to be reported immediately to the CSE PTO President.
- The costume will be "aired out" by the Baxter Committee Chair and then given to a PTO Board Member to be returned to the PTO closet.
- The costume will remain stored in the PTO closet. See "Expectations" for guidelines on submitting a request for appearances.
- The Baxter Committee Chair will be responsible for having Baxter professionally cleaned after several appearances. USA Cleaners, 3980 Limelight Ave, Castle Rock, CO 80109, is the official cleaner for Baxter. The Baxter Committee Chair is responsible for dropping off, picking up, and paying for Baxter's cleaning. USA Cleaners will charge \$15 for the body and gloves. Reimbursement forms should be submitted to the CSE PTO Treasurer with the receipt. Cleaning is limited to 4 times per school year.

I have read and understand the above guidelines and policies.

Name (Printed) _____

Signature _____ Date _____



**CLEAR SKY ELEMENTARY PTO
RELEASE AND WAIVER OF LIABILITY AGREEMENT
PERTAINING TO THE CSE SCHOOL MASCOT**

I, _____ (“Participant”), acknowledge that I have voluntarily applied to participate as the Mascot of Clear Sky Elementary, and wear his full costume during school and PTO-related activities.

I AM AWARE THAT THESE ACTIVITIES COULD BE HAZARDOUS ACTIVITIES AND THAT I COULD BE SERIOUSLY INJURED OR EVEN KILLED. I AM VOLUNTARILY PARTICIPATING IN THESE ACTIVITIES WITH KNOWLEDGE OF THE DANGER INVOLVED, AND AGREE TO ASSUME ANY AND ALL RISKS OF BODILY INJURY, DEATH, OR PROPERTY DAMAGE, WHETHER THOSE RISKS ARE KNOWN OR UNKNOWN. IN ADDITION, I AGREE TO BE FULLY COVERED BY MY OWN MEDICAL INSURANCE.

I verify this statement by placing my initials here: _____

As consideration for being permitted by the Douglas County Educational Foundation (DCEF) and Clear Sky Elementary, and any lessor of the school premises (“Lessor”), to participate in these activities and use the school premises and facilities, I forever release Clear Sky Elementary and the PTO, DCEF, any school affiliated organization, and their respective directors, officers, employees, volunteers, agents, contractors, and representatives (collectively “Releasees”) from any and all actions, claims, or demands that I, my assignees, heirs, distributees, guardians, next of kin, spouse, and legal representatives now have, or may have in the future, for injury, death, or property damage, related to (i) my participation in these activities, (ii) the negligence or other acts, whether directly connected to these activities or not, and however caused, by any Releasee, or (iii) the condition of the premises where these activities occur, whether or not I am then participating in the activities. I also agree that I, my assignees, heirs, distributees, guardians, next of kin, spouse, and legal representatives will not make a claim against, sue, or attach the property of any Releasee in connection with any of the matters covered by the foregoing release.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND CLEAR SKY ELEMENTARY, AND THE DCEF, AND SIGN IT OF MY OWN FREE WILL.

Signature _____ Date _____

Address _____

Phone Number _____

