

# Meeting Minutes-General

Clear Sky Elementary PTO

Date: 11/23/15

Location: Bistro

Time: 6:37

Meeting Called to Order By: Vice President of Communications Trisha Klaus

## **Welcome: Mrs. Kellie Roe**

Mrs. Roe addressed the parents on the previous board members resigning and then rescinding their resignations at the Executive Board Meeting held prior to this General Meeting. She also shared the news of the President being voted out earlier this evening at the Executive Meeting. Because of these events, there will not be an election until spring. Current Board Members will take over the roles and responsibilities of the President.

## **Principal's Report: Mrs. Kellie Roe**

October count has come in and CSE was over 16 students. An amount of \$63,000. is to be reimbursed to the school. Next SAC meeting is December 15th at 9:30 in the Bungalow. Assessment date may be discussed. Tokyo Joe's Family Night earned our school \$1,089. Our Apple Award Nominees are Rachel Woodbury and Nicole Jones.

## **Officers' Reports:**

### **Secretary: Molly O'Reilly**

- Minutes from the last meeting were reviewed.

***Motion made to approve minutes, 1<sup>st</sup>, 2<sup>nd</sup>, all in favor.***

### **Treasurer: Marina McFarren**

- We do not have the report up to date given the recent circumstances with board members. The report will be attached to the minutes and posted on the CSE PTO page soon.
- Movie Night helped raise \$140. for our school.
- For parents that inquired about the Douglas County Educational Foundation, the website is <http://dcefc Colo.org/>
- The Spirit Wear deadline is November 27.

## **Old Business:**

**1. Teacher Grants:** This topic is tabled until more research can be done. To be outlined in the December Newsletter.

**2. Cash for Cash:** \$1,800 has been collected so far for Mrs. Susan Cash. December 2 is Crazy Hair Day and December 16 is Holiday Hats/Socks. Minimum of \$1. donation to participate at school. We will be using Rink at the Rock as a fundraiser for Mrs. Cash. 15% of the proceeds will go to CSE to be gifted to Mrs. Cash. This will be a public event.

**3. Movie Night:** 25% of RSVP's did not make it to the event. Jellystone Park and Campground hosted the movie night. They had characters greeting families at the door and they performed a skit. The movie, In and Out, was loved by all. Gift baskets were given out at the end of the evening. Names were drawn for the winners.

## **New Business:**

**1. Holiday Shop:** November 30-December 4, in the bungalow. Volunteers are needed for this. The idea was given for Room Parents to attend with their classrooms to help students

shop. Lara Mark offered to decorate the display window with items for sale to advertise the shop.

**2. Fall Festival:** A survey was posted on the event, asking for feedback. There was positive feedback on all aspects of the event. The survey is still posted online if anyone is interested in completing it. Some of the feedback received so far: Having hand sanitizers at each game station, having less prize options, streamlining the prize line in and out another door, and spreading the prize area out more or dividing the tables up by points earned.

**3. Introduce New Board Candidates:** \*\*See Mrs. Kellie Roe's opening remarks on the current change of events.

**Committee Chairs:**

- **Rewards:** Jen Batta gave an update. Ms. Woodbury's class was the winners of the last rewards contest. \$2,075 has been earned by rewards from last Spring-November. Shoparoo was explained and the app can be found at Shoparoo Fundraising at the App Store. King Soopers cards are available for purchase for \$5. See Heather Gonzales-Dittenber.
- **Secret Messenger:** This has been closed until February. When parents sign up, they are advised to go to the PTO website and fill out the journal pages with what was done for that particular teacher. Feedback will be taken into consideration at the end of the school year on how to make it work better and make it easier for use.
- **Yearbook:** If you have photos to contribute to the yearbook, please email them to Trisha Klaus. Please make sure to include the name of the activity, month, and grade of students. The yearbook will be set up in sections and this helps to know where the photos belong.
- **Staff Appreciation:** Marina McFarren will be the chairperson for this committee once again. Ideas for the theme have already been considered.

**Event Dates:**

Next General Meeting: Monday, January 11<sup>th</sup>, 6:30 PM, Bistro

Holiday Shop: November 30<sup>th</sup>-December 4<sup>th</sup>

Cash for Cash: (Crazy Hair) December 2<sup>nd</sup>

Rink at the Rock: Thursday, December 10<sup>th</sup>, 4:00 PM

Cash for Cash: (Holiday Hat/Socks) December 16<sup>th</sup>

**Meeting Adjourned at:** 7:24 PM

**Minutes Compiled By:** Molly O'Reilly

**Attendees:**

*All Board Members present, with the exception of Lisa Riepe*

Dianna Williams	Sheila Townsend	Danijela Johns	Kera Watson
Melissa Guevara	Jenni Gonzalez	Julie Waggoner	Marty Dubey
Tara Brunell	Lara Mark	Julia Ashworth	Dana Parrish
Jackie Gray	Jen Weiskopf	Mary Price	Lori Raymond
Kelley Durrant			

Clear Sky Elementary PTO  
Statement of Activity  
September 2015

	<b>Total</b>
<b>Revenue</b>	
<b>Non Profit Income</b>	602.19
<b>Total Revenue</b>	<b>\$602.19</b>
<b>Gross Profit</b>	<b>\$602.19</b>
<b>Expenditures</b>	
<b>Book Fair</b>	45.83
<b>Boosterthon</b>	2,000.00
<b>Boosterthon 5%</b>	2,155.00
<b>Crisis Fund</b>	255.95
<b>Dads of Clear Sky</b>	49.95
<b>Family Appreciation</b>	158.85
<b>Grade Level PBL Fund</b>	8,000.00
<b>Office Supplies</b>	56.94
<b>Photography Club Equipment</b>	1,840.88
<b>Spirit Wear</b>	1,750.19
<b>Teacher Grants</b>	99.00
<b>Teacher Grants Carryover</b>	3,751.36
<b>Total Expenditures</b>	<b>\$20,163.95</b>
<b>Net Operating Revenue</b>	<b>\$ -19,561.76</b>
<b>Net Revenue</b>	<b>\$ -19,561.76</b>

Monday, Nov 30, 2015 11:00:52 PM PST GMT-7 - Cash Basis

This report was created using QuickBooks Online Simple Start.

Clear Sky Elementary PTO  
Statement of Activity  
October 2015

	<u>Total</u>
<b>Revenue</b>	
<b>Non Profit Income</b>	3,903.52
<b>Total Revenue</b>	<u><b>\$3,903.52</b></u>
<b>Gross Profit</b>	<u><b>\$3,903.52</b></u>
<b>Expenditures</b>	
<b>Box Tops/Rewards</b>	38.49
<b>Chapter Assesment Fee</b>	1,773.43
<b>Child Care</b>	100.00
<b>Fall Festival</b>	3,085.02
<b>Family Appreciation</b>	159.92
<b>Holiday Shoppee</b>	30.00
<b>King Soopers Cards</b>	100.00
<b>Last day of school celebration</b>	64.85
<b>Photography Club Equipment</b>	120.14
<b>Staff Christmas and Holiday Parties</b>	1,250.00
<b>Staff Dinners &amp; Gifts</b>	219.62
<b>Teacher Grants</b>	59.95
<b>Total Expenditures</b>	<u><b>\$7,001.42</b></u>
<b>Net Operating Revenue</b>	<u><b>\$ -3,097.90</b></u>
<b>Net Revenue</b>	<u><u><b>\$ -3,097.90</b></u></u>

Monday, Nov 30, 2015 11:01:24 PM PST GMT-7 - Cash Basis

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