

Meeting Minutes-General

Clear Sky Elementary PTO

Date: 2/8/16

Location: CSE Bistro

Meeting Called to Order By: VP Heather Gonzales-Dittenber Time: 6:40 PM

Call To Order: Heather Gonzales-Dittenber

Minutes: Molly O'Reilly

- Minutes from last meeting were reviewed.

Motion made to approve minutes, 1st, 2nd, and all in favor.

Officers' Reports: Parents were given time to review Officer Reports on the back of the agenda. (*See attached reports at the end of the minutes.)

VP of Communication: Trisha Klaus

VP of Fundraising: Heather Gonzales-Dittenber

Treasurer's Report: Marina McFarren

Committee Reports: Parents were given time to review Committee Reports on the back of the agenda. (*See attached reports at the end of the minutes.)

Principal's Report: Mrs. Katie Berry

- SAC Meeting: Next meeting is on February 23. Open teacher positions will be posted soon. First, they will be posted internally and then some time later they will be posted to the public through the district.
- Snow Day: If we have another snow day, we will not be able to meet our instructional time. An option is to do Student Led Conferences to help us meet those minutes or add a day to the end of the year. This will be an issue if we have another snow day this year. The 2 Professional Development days that are scheduled at the beginning of the year will not be scheduled for next year.
- Movement Class: This class will not be available for next school year due to space limitations. Technology will be put back into that 5 day Specials rotation.

Old Business:

- Boosterthon: Positive feedback from both parents and students has been given. There were requests to have it indoors again next year because it was enjoyed so much. There were some personnel issues with the staff that have been taken care of. The incentives have been increased for next year to make up for the internal issues. The date for next year will be in August. If all money is collected we should collect around \$26,000.
- Spring Event: It will be on April 15, 2016 at Plum Creek Golf Course. It will be an adult-only event. Another committee meeting will take place on February 19 to do more planning.
- Volunteer Breakfast: It will be on February 18, 2016 at 9:15 in the Bungalow. Parents are asked to RSVP for this event.

New Business:

- Officer Changes: We feel that the board has more than enough willing current members to step up and finish the president's term. This was discussed because, although the board works very well together, at times it would be faster to get

decisions made if there was one point person. We have also heard from parents that it is difficult to know who to contact with a question, and appointing a president would make it easier for our parents. We discussed appointing a current board member to take over the president position for the rest of the term. Parent feedback was given. Some preferred we take nominations in March for the president position and have an election of all open positions.

- Nominations: Open March 1-31. Election will be held at the April General Meeting.
- Teacher Grants: The Board voted on the grants this evening at the Executive Board Meeting. The summary of grant approvals will be posted on the PTO page.

Testing Presentation: Mrs. Katie Berry

- An informational PowerPoint presentation was given on state testing.
- Parents can refer to the following link for PARCC practice tests, <http://parcc.pearson.com/practice-tests/english/>

Event Dates:

Next General Meeting: Monday, April 11, 6:30 PM, Bistro

KISS Lunch: February 11, Bistro

Book Fair Committee Meeting: February 16, 9:15 AM, Learning Commons

Volunteer Breakfast: February 18, 9:15 AM, Bungalow

Spring Event Committee Meeting: February 19, 9:15 AM, Bistro

Staff Appreciation Committee Meeting: February 24, 9:15 AM, Bistro

Meeting Adjourned at: 7:38 PM

Minutes Compiled By: Molly O'Reilly

Attendees:

All Board Members were present.

Tara Brunell	Melissa Guevara	Dana Parrish
Kelley Durrant	Danijela Johns	Dianna Williams
Suzie Middleton	Dwayne Middleton	Fran McBee

Officer Reports

Vice President of Communications –

- Please see Committee Reports below for committee activities.
- We will be discontinuing the PTO newsletter and replacing it with a PTO “blog.” The blog will send out emails once per week on Thursdays.
- The April 11 General Meeting will include an Internet Safety presentation by Officer Lewis.
- The board will be giving the staff and teachers a small Valentine’s gift this Wednesday.

Vice President of Fundraising – Most current fundraising activities are being discussed under Unfinished or New Business (i.e., Boosterthon and Spring Event). We did sign a contract with Fun Services for the 2016 Holiday Shop. Family night dinners are currently being negotiated with Mod Pizza and Smart Cow.

Treasurer’s Report – Please review the January Statement of Activity. The biggest expenses were the teacher grants from the fall. Deposits will begin being made for Boosterthon this week.

Committee Reports

6th Grade Picnic – Kera Watson is coordinating the 6th grade sweatshirts. Designs were requested from

the 6th graders, and they will vote for the design they like. Shirts will likely be ordered from Believe, the same company that produces our spirit wear.

Book Fair – We are getting ready for our “Feeling Groovy: Peace, Love, Books” Scholastic Book Fair in March. Come help plan another exciting and successful book fair! The first committee meeting is Tuesday, February 16 at 9:15 a.m. in the Learning Commons.

Dads of Clear Sky (DOCS) – This club is debating about putting together a Family Game Night. If you are interested in helping, please contact Trisha Klaus at CSEPTOvp@gmail.com.

Family Appreciation – The next event is our KISS Lunch on Thursday, February 11. Bring your lunch and join your children during their regularly scheduled lunch times. [www.CSEPTO.com/kiss-lunch]

Family Nights – The Family Nights Committee Chair and her family are leaving Clear Sky after this month. At this time there are no plans for future family night events.

Rewards/Loyalty – The spring rewards collection contest deadline is Thursday, March 17. The classroom that collects the most Box Tops and Labels for Education points wins a party. [www.CSEPTO.com/rewards-contest]

Secret Messenger – This random act of kindness program has begun again and runs through April 21 in one-week increments. Please sign up to spoil our teachers and staff. [www.CSEPTO.com/secret-messenger]

Spring Event – The date has been finalized for our spring adults-only event. It will be Friday, April 15 at the Plum Creek Golf Course. We are still looking for a fun theme. Do you have ideas? Come to the next committee meeting on Friday, February 19 at 9:15am in the Bistro.

Staff Appreciation – It’s time to start planning our Teacher/Staff Appreciation Week, a week-long celebration in the United States observed the first full week in May. If you’d like to help, please attend the first committee meeting on Wednesday, February 24 at 9:15am, or contact Marina McFarren at CSEPTOstaffappreciation@gmail.com.

Tri the Rock – We are gearing up to start promoting Tri the Rock, Castle Rock’s annual youth triathlon for young athletes ages 5 to 14. (We want to keep the trophy!) If you are interested in helping on this committee, please contact Jackie Gray at CSEPTOtritherock@gmail.com.

Volunteer – Volunteers are always needed! Go to www.CSEPTO.com to complete our Time, Talents & Interests form, and our Volunteers Coordinator will contact you. You are also invited to our Volunteer Breakfast on Thursday, February 18 at 9:15am in the Bungalow, because CSE volunteers are “unburritable”! Please RSVP (and bring a friend). [www.CSEPTO.com/volunteer-breakfast]

Yearbook – Please continue to take photos for the yearbook and submit them to www.clearsky.picaboo.com.

Clear Sky Elementary PTO
Statement of Activity
January 1 - February 8, 2016

	Total
Revenue	
Non Profit Income	10,570.21
Total Revenue	\$10,570.21
Gross Profit	\$10,570.21
Expenditures	
Boosterthon	30.71
Box Tops/Rewards	101.19
Crisis Fund	127.95
Dads of Clear Sky	274.67
Office Supplies	344.06
PBIS Prize Bucket	847.30
Spirit Wear	22.75
Teacher Grants	3,478.90
Teacher Grants Carryover	1,995.00
Total Expenditures	\$7,222.53
Net Operating Revenue	\$3,347.68
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This report was created using QuickBooks Online Simple Start.

Approved Teacher Grant Requests – Spring 2016

- Rachel Woodbury ½ combo – 1 puzzle table \$425+10% shipping = \$467.50
 - For continued improvement to classroom environment, collaborative grouping, innovative spaces. I do not have any other puzzle tables. I put my \$ into chairs and a bench last year
- Tori Zivojinovic 4th grade – books for classroom library \$200-250
 - I am a first year teacher and my library is looking sparse. This grant would benefit my class this year and future classes. I am hoping to get most of the books from scholastic.
- Carolynn Kranse Friends for Change Club and would benefit all students at CSE – Buddy benches (2) for playground \$2,000
 - Is designed to eliminate loneliness and foster friendship on the playground. It encourages inclusion and kindness.
 - **Denied purchase of new benches but approved \$200 to repaint current playground benches and turn into buddy benches.**
- Lynese Zukowski 6th grade/choir – sewing machine \$250
 - Making quilts is very math based; from patterns, to area, to measurement and calculating cost. We have made quilts for two years now. I purchased one sewing machine with my PBL money from PTO but we could use another machine or two here at the school. The choir will use our machine for costumes for the musical and Erin Kiyan is involved in a charity to help kids with cancer, and she would love our 6th graders to do more sewing.
- Christy Anderegg 4th grade – Times Tales \$54.95
 - I would use this program to provide an easier way for kids to learn multiplication facts. The students I teach for math might find this method much easier because it focuses on stories.
- 4th Grade Team – Lego Education Learn to Learn \$364.68 for all 4 kits
 - Each kit comes with 28 sets of Legos. The students use them to solve a variety of activities that engage students in problem solving. The kits can be ordered through Amazon Prime, this would be 1 kit per teacher.
- Jennifer Jensen Technology – Lego Education We Do Construction set \$2,372.95
 - CSE currently has the Lego Mindstorms Robotics kits that are geared towards 5th and 6th grades but we don't have anything for the younger students. The Lego WeDo kits would allow students in grades 2-5 to experience robotics (could be used with K-1 students with direct adult supervision)
 - Kit would provide a class of 24 students with twelve WeDo Robotics kits. Kits would be available for check-out by any CSE staff member.
- Caitlin House and Christine Jojola K-2 – Reimbursement for Reading Recovery Conference up to \$382 per teacher.
 - Caitlin flight \$332.20
 - Christine flight \$332.20
 - Rental car \$50 per person
 - **Approved but will use \$500 from Staff Development budget and remaining from teacher grants**
- Aurora Green/Abeer Sawaged ELL K-6 – Apps for iPads \$200
 - Utilizing these apps will enable us to share the outcomes and show the growth of individual students and grade level ELLs.
 - **Approved for \$100**

Total = \$4,824.08