

Meeting Minutes-General

Clear Sky Elementary PTO

Date: 5/16/16

Location: CSE Bistro

Meeting Called to Order By: Heather Gonzales-Dittenber

Time: 6:40 PM

Call To Order: VP Heather Gonzales-Dittenber

Minutes: Molly O'Reilly

- Minutes from February and April meeting were reviewed.

Motion to approve the minutes from February. 1st, 2nd, all in favor.

Motion to approve the minutes from April. 1st, 2nd, all in favor.

Officers' Reports: Parents were given time review Officer Reports on the back of the agenda.

VP of Communication: Trisha Klaus

- Please see Committee Reports below for committee activities.

VP of Fundraising: Heather Gonzales-Dittenber

- Students will be treated to a fun "End of the Year Party" on the last day of school. We need a volunteer to help coordinate the bounce houses for K-5 on the last day of school.
- Teachers will be told to notify parents of their class time slot in case parents want to attend.

Treasurer's Report: Marina McFarren

- Please review the April Statement of Activity

Motion to approve the budget, 1st and 2nd, all in favor.

Committee Reports: Parents were given time to review Committee Reports on the back of the agenda. (*See attached reports at the end of the minutes).

Principal's Report: Mrs. Kellie Roe

- Field Day: There are weather concerns for field day. A decision will be made soon to keep the date or reschedule.
- Building Leadership Team: They are working on school goals and getting a survey together to give to staff, students, and parents. The survey will ask families basic questions about the school and their children. It will be used to get a baseline of information for the school. Student survey will be reviewed this week and given next week. A particular grade may be the focus, possibly grades 3,4,or 5. It is just for the school's use and will be used to see growth. Teachers will do their survey at the staff meeting Wednesday.
- Math Focus: Another EA has been hired for grades 1,2 to support in math. This person will help with differentiated instruction.
- EPR: The district did listen to the parent feedback and changes have been made. There will be a highlight page on the front of it. It will outline the main content. Tabs will also still be included. A reading level score and their class percentile will be posted also. Also in math so parents can see where their children rank in each subject. This will be posted at the end of the school year.
- Cinco de Mayo: This was a successful event. Lots of families attended. The ELA staff would like to plan something for next year. Perhaps a World's Fair event.
- SAC meeting: 9:15 in Bungalow Tuesday.
- Hiring questions: Parents inquired about the hiring and if all positions are filled and ready for next school year. Mrs. Kellie Roe confirmed that all positions have been filled, except for

a few recent jobs that have come available recently. Teacher assignments go out closer to mid-July.

Old Business:

- Spring Event: It was a great event and was enjoyed by all. Another event will be planned for next year. The planning for that will start sooner than later.

New Business:

- Open Board Positions: Now that the 2016-2017 election is complete (and the current VP of Fundraising was elected President), the VP of Fundraising position is now open. Per the PTO Bylaws, President Heather Gonzales-Dittenber appointed Jennifer Batta to fulfill this position for the rest of the term which ends May 2017. A motion was made, seconded and voted all in favor. This created a second opening on the Executive Board for Member at Large. The President appointed Erika Milligan to fulfill this position for the rest of the term which ends May 2017. A motion was made, seconded and voted all in favor.
- Committees: Danijela Johns has accepted the Fall Festival Chair position. Kelley Durrant will do Family Events. Jennifer Batta will do the Holiday Gift Shop. Dana Parrish will do the Loyalty Programs. Erika Milligan and Laryl Fuentes will do the Spring Event. Marina McFarren will still help with Staff Appreciation, but would like to pass this chair position to someone else. Trisha Klaus will do the Yearbook. Kelley Durrant will help with Dads Club. There will be no Volunteer Committee chair.
- Boosterthon: August 22 kickoff. The run will be September 1. Theme: What You Can Do In Your Backyard. Incentives will be specific to grade levels, not just to each teacher.

Event Dates:

Scholastic BOGO Book Fair: May 16-20, Learning Commons

Tri the Rock: May 22, Butterfield Park

End-of-the-Year Party: June 1, CSE Soccer Fields

Meeting Adjourned at: 7:36 PM

Minutes Compiled By: Molly O'Reilly

Attendees:

All Board Members present

Danijela Johns

Laryl Fuentes

Melissa Guevara

Dana Parrish

Kelley Durrant

Tara Brunell

Committee Reports for General Meeting

Book Fair: The Scholastic BOGO Book Fair is taking place May 16-20. It will be open Monday 2:30-6:30, Tuesday/Wednesday/Thursday 9:20-12:30, and Friday 9:30-12:30 in the Learning Commons. Please stop by this week and get a jump start on summer reading at a great price.

Family Appreciation: Moms with Muffins was a success! Moms were excited to get donuts this year. Special thanks goes to Jennifer Batta for stepping in to coordinate this event.

Rewards/Loyalty: Please continue to collect Box Tops over the summer. There is no need to collect Campbell's Labels for Education anymore; the program is being discontinued.

Spring Event: Our first adult-only Spring Event was a true success. The PTO netted over \$10,000 to be used towards grants for our teachers and other activities around Clear Sky Elementary. Thank you to all the parents, teachers, staff members, and volunteers who made A Clear Sky Night a night to remember.

Staff Appreciation: Staff Appreciation Week was a success! Teachers and staff were treated to a week of Super Hero-themed goodies. Thank you to all parents who donated food items.

Tri the Rock: This triathlon is Sunday, May 22; registration ends Friday, May 20. Help us KEEP the Trophy. \$10 of every entry fee will go to CSE's physical education program. The school with the most participants gets a pool party and a traveling trophy. Clear Sky will have a tent awning at the triathlon with a banner. Participants will receive a CSE tattoo. Mrs. Roe and Mr. Provo will be there to cheer us on! Wear your t-shirt and we will get a group picture of all the participants. Photos are followed with a cold cream treat.

Yearbook: The yearbook went to print May 9 and has already been shipped. We expect to receive books on Wednesday, May 18. Books will be distributed to students on Tuesday, May 31. (Sixth graders will receive their books Friday, May 27.) Only 20 extra books were ordered. All but 6 of those have been sold, and the remaining books will be offered to 6 th graders first. Yearbook orders will again be accepted online starting May 23; the cost will be \$25 plus shipping to homes.

Clear Sky Elementary PTO
Statement of Activity
May 2016

	Total
Revenue	
Non Profit Income	1,855.80
Total Revenue	\$1,855.80
Gross Profit	\$1,855.80
Expenditures	
6th grade Outdoor Ed	1,000.00
Boosterthon	2,379.21
Brain Pop	1,500.00
Child Care	240.00
Crisis Fund	200.00
Family Appreciation	271.62
Spring Event	559.33
Staff Appreciation	890.56
Teacher Grants	3,199.50
Yearbook	1,273.00
Total Expenditures	\$11,513.22
Net Operating Revenue	\$ -9,657.42
Net Revenue	\$ -9,657.42

This report was created using QuickBooks Online Simple Start.