

Meeting Minutes-General

Clear Sky Elementary PTO

Date: 8/22/16

Location: CSE Learning Commons

Meeting Called to Order By: Heather Gonzales-Dittenber

Time: 6:36 PM

Call To Order: President Heather Gonzales-Dittenber

- Introductions made by PTO Board Members to parents.

Officers' Reports: Parents were given time review Officer Reports on the back of the agenda.

President: Heather Gonzales-Dittenber

VP of Communication: Trisha Klaus

VP of Fundraising: Jennifer Batta

Treasurer's Report: Marina McFarren

- Budget and Statement of Activity were reviewed.
- Escrip will be taken out as a line item.
- It was pointed out that each grade level classroom will receive \$300 to go towards PBL costs.

Motion to approve the budget, 1st and 2nd, all in favor.

Committee Reports: Parents were given time to review Committee Reports on the back of the agenda. (*See attached reports at the end of the minutes).

Principal's Report: Mrs. Kellie Roe

Budget Projections: Our projected number of students for the 2016-2017 year was 804. We are under the projected number this school year so we need to pay the money back that we received from the district. Staffing changes have been made (New kindergarten teacher has taken over the role of SPED position, an EA was hired but has since resigned, and a lunch EA has been eliminated). CSE is about \$70,000 short. PTO has been asked to use some intervention money to help pay some of this cost. There is a 2 year period to pay it back. We are waiting for official October count to update.

Math and Science: A school improvement plan will be written with both math and science in mind. Additional EA support has been added to both 1st and 2nd grade to help in math and to help increase PARCC scores.

Schultz Family Update: Rosie has come out of the coma. PTO will be making a decision to help support this family after the town has done some other things first.

SAC: Accountability committee meets Tuesdays, 4 times a year. There will be one position open. Contact Kellie Roe if interested. You will be asked to write up a blurb about yourself by Aug. 31. First SAC meeting is Sept. 27 in the Bungalow at 9:15.

New Business:

Parent Involvement: Volunteers are always needed. It doesn't mean you have to be a permanent fixture at the school. There are many ways to get involved. Emails get sent out, notification comes home in Thursday Folders. Times, Talents, and Interests form can be filled out online on the PTO website if you have any interests. Feel free to contact any board member if you have any other ideas that we might not know about.

Budget Approval: Budget and Statement of Activity were presented to families.

Bylaws: There was a question by a parent about the ability to vote and if a certain number of attended meetings are necessary to be able to vote in the election. President Heather Gonzales-Dittenber will be referring to Robert's Rules as a reference on this question. The bylaws will be formally ready in the next week or two. We will vote them in as a group.

Boosterthon: The Fun Run is August 31. Sign Up Genius will be going out to schedule times and volunteers to help with the event. Teachers will be doing the lap markers. Parents are also encouraged to come and cheer on your kids.

Fall Festival: This will be held on September 16, as a thank you for all the support with Boosterthon, for families. It will be a free event. Games will be provided by Fun Services. Food trucks and inflatables will be provided. There will be vendors, selling goods and not services. These vendors will provide a gift basket that will be auctioned off at the Spring Event. There will be no prize table this year, but prizes will be given out at the individual game stations. *There is a possibility that there will be a donation box for families that want to donate to CSE. All donations would go directly to the school.

Event Dates: Some ideas that are in the works for this year are Movie Night, Science Night, Game Night, and Dodgeball with Dads. Dates have not been set, but are being planned. They will be finalized soon.

Suggestion Box: See the bottom of the CSE PTO page. It is anonymous and will link you to another website, not associated with our PTO page.

Event Dates:

Boosterthon Fun Run: August 22, Bison Park Soccer Fields

Fall Festival: September 16

Meeting Adjourned at: 7:31 PM

Minutes Compiled By: Molly O'Reilly

Attendees:

*All Board Members present

Bre Vingo

Tara Hart

Angel Stuart

Jessica McGee

Melissa Guevara

Suzanne Uhrich

Dianna Williams

Lindsay Bodkin

Andrea Brooks

Trina Buchanan

Fran McBee

Amanda Morton

Eileen Koy

Officer Reports for General Meeting

President – Items will be discussed under New Business.

Vice President of Communications – PTO has great methods for communicating with parents. Our website (www.CSEPTO.com) has the most recent up-to-date information about all our activities and events. Once a week parents also receive a link to our blog posts at www.CSEPTO.com/blog. Finally, be sure to follow us on Facebook at www.facebook.com/ClearSkyElementaryPTO.

Vice President of Fundraising –

Boosterthon is underway! Register your child on funrun.com.

Reach out to sponsors – friends and family – who could donate to help our school.

Ask your child about the BACKYARD BOX OFFICE Character Act of the Day.

Come cheer on your student at the Fun Run on Wednesday, August 31.

Volunteer to hand out water or mark laps for our amazing athletes on the day of the Fun Run. A sign up genius will be sent out this week via the website and Facebook. We had a successful community night at Freddy's and raised \$508.44 for the school! Other dinners and community events are being planned throughout the year. Watch the website for updates. Do you have a personal business, love making crafts, or know someone who does? Sign up to host a booth at our Fall Festival on September 16. Over 15 local businesses participate in this family-centered event open to the community. The cost is free, and all proceeds go back to the seller. (All we ask is that you provide a gift basket or certificate for our Spring Event –A Clear Sky Night.) Please contact Jennifer Batta at CSEPTOvpf@gmail.com if you are interested.

Treasurer's Report – Please review the Statement of Activity provided at the meeting. We will be approving the 2016-2017 during the meeting.

Committee Reports for General Meeting

Dads of Clear Sky (DOCS) – The DOCS group will be underway shortly! If you would like to participate in this group and help with fun events like Dodgeball with Dads, Family Science Night, Family Game Night and more, please contact Kelley Durrant at CSEPTOfamilyevents@gmail.com. Also, stay tuned for our first meeting after Donuts with Dad (date TBD).

Fall Festival – We are excited to move this year's Fall Festival up to Friday, September 16. What a fantastic way to celebrate our success from the Boosterthon Fun Run! It will also be lighter in the evening, and it will not conflict with Halloween activities. Admission will be free to Clear Sky families, and the format will be similar to past years. There will be carnival games, food trucks, bounce houses, and a vendor boutique. Get this fun date on your calendar now! And if you would like to volunteer, please watch for a sign up genius, or contact Danijela Johns at CSEPTOfallfestival@gmail.com.

Family Events – The Family Events Committee is working on finalizing dates for some of our fun family activities this year. Dates that have been confirmed are as follows:

Grandparent's Day Breakfast – Monday, September 26

K.I.S.S. Lunch – Tuesday, February 14

Muffins with Mom – Monday, May 15

Due to moving two huge CSE events to earlier in the school year than before (Boosterthon and Fall Festival), the Donuts with Dads breakfast and Dodgeball with Dads event are being evaluated and dates will be set soon. We also have tentatively planned to have a Family Movie Night, Family Science Night, and possibly a Family Game Night throughout the year. If you would like to be a part of this committee, please contact Kelley Durrant at CSEPTOfamilyevents@gmail.com.

Holiday Gift Shop – If you would like to be involved with this committee, please contact Jennifer Batta at CSEPTOvpf@gmail.com.

Rewards/Loyalty – There are many ways to help CSE raise “free money”:

Our first rewards collection contest for Box Tops ends Thursday, September 29. Information flyers, collection sheets, and plastic baggies went home in last week's Thursday folders. The classroom that collects the most Box Tops points wins a cupcake party. (Box Tops are each worth 10¢ for our school. Last year we received \$2,405.60!) Download Shoparoo, a free app that turns pictures of your shopping receipts into cash donations and sweepstakes entries for our school. Purchase a reloadable King Soopers gift card for \$5. Reload the card when doing your shopping, and CSE will earn 5% of every dollar you spend at King Soopers. (This includes grocery and gas purchases!)

Visit our website for more information about all of these programs: www.CSEPTO.com/free-money. If you would like to be a part of this committee, please contact Suzanne Uhrich at CSEPTOrewards@gmail.com.

Spring Event – We are in the process of finalizing a location and date for our event. Once that is in place, the Spring Event Committee will start working on sponsorships and auction items. If you'd like to be involved with this adult-only event, please contact Erika Milligan at CSEPTOspringevent@gmail.com.

Staff Appreciation – This committee plans fun teacher/staff treats and gifts throughout the year, in addition to coordinating Staff Appreciation Week in May. Teachers were already greeted with apples and Hershey's Hugs on the first day of school. If you are crafty and would like to help with teacher gifts, please contact Marina McFarren at CSEPTOstaffappreciation@gmail.com.

Yearbook – Last year's yearbook (as well as the 2014-2015 and 2015-2016 books) are still available for sale for \$25 each at www.clearsky.picaboo.com. This year's books will be placed online for purchasing in October. (Remember, yearbooks are NOT included in your registration fees and must be ordered separately.) If you would like to be a part of the Yearbook Committee, please contact Trisha Klaus at CSEyearbooks@gmail.com.

Welcome Tea – PTO hosted a Welcome Tea on the first day of school to welcome new families. We provided bagels, cinnamon rolls, fruit, and beverages. Mrs. Roe was there to show a slideshow covering all the important information that parents need to know about Clear Sky Elementary. Parents were directed to a new PTO website page, www.CSEPTO.com/new-families, for more information, including the Welcome Packet and the volunteer form.

Clear Sky Elementary PTO
Statement of Activity
May 1 - August 22, 2016

| | Total |
|--|----------------------|
| Revenue | |
| Non Profit Income | 2,743.58 |
| Total Revenue | \$2,743.58 |
| Gross Profit | \$2,743.58 |
| Expenditures | |
| 6th grade Continuation Supplies | 749.03 |
| 6th grade Outdoor Ed | 1,000.00 |
| Boosterthon | 4,379.21 |
| Brain Pop | 1,500.00 |
| Child Care | 240.00 |
| Crisis Fund | 200.00 |
| Family Appreciation | 271.62 |
| Innovative Spaces | 15,000.00 |
| Last day of school celebration | 2,825.00 |
| Office Expenses | 243.93 |
| Office Supplies | 37.75 |
| Spring Event | 647.10 |
| Staff Appreciation | 957.54 |
| Teacher Grants | 3,967.47 |
| Volunteer/Thank you | 179.78 |
| Welcome | 53.87 |
| Yearbook | 1,386.50 |
| Total Expenditures | \$33,638.80 |
| Net Operating Revenue | \$ -30,895.22 |
| Net Revenue | \$ -30,895.22 |

Monday, Aug 22, 2016 01:12:46 PM PDT GMT-6 - Cash Basis

This report was created using QuickBooks Online Simple Start.