

# Meeting Minutes-General

Clear Sky Elementary PTO

Date: 11/14/16

Meeting Called to Order By: Heather Gonzales-Dittenber

Location: CSE Learning Commons

Time: 6:36 PM

## **Call To Order: President Heather Gonzales-Dittenber**

**Minutes:** Review minutes from August 22, 2016 Executive Meeting

***Motion made to approve August 22 minutes, 1<sup>st</sup>, 2<sup>nd</sup>, all in favor.***

**Officers' Reports:** Parents were given time review Officer Reports on the back of the agenda.

**President: Heather Gonzales-Dittenber**

**VP of Communication: Trisha Klaus**

**VP of Fundraising: Jennifer Batta**

**Treasurer's Report: Marina McFarren**

**Secretary's Report: Molly O'Reilly**

**Committee Reports:** Parents were given time to review Committee Reports on the back of the agenda. (\*See attached reports at the end of the minutes).

## **Principal's Report: Mrs. Kellie Roe**

**Budget:** We were under projection by 50 students. We will owe \$191,000. We were hoping that the district could offset the cost, but they will not. No Kindergarten teacher was hired so that saves the school \$37,000 and the PTO gave \$15,000 to go towards RtI support.

**Job Postings:** We will be hiring a new 2<sup>nd</sup> grade teacher to replace Mrs. Henn that is moving out of state with her family. Another position that will be posted will be an EA 4 position.

**PARCC Results:** There are 4 different levels that a school can end up at. We ended up as a Performance School. That is the highest level. More information will be shared at the next SAC meeting (December 6).

**Projections:** A new charter school is in the process of finding a location. It is possible for the district to provide 2 different projections, based on this new school opening. We should know by December.

**SAC:** Based on the current bylaws, a new appointment needs to be made. This new position needs to be held by a PTO Executive Board Member. This appointment will be made at the next meeting. Another vote will need to be made about the calendar at the next SAC meeting on December 6, because of a discrepancy with the majority vote stipulations. A super majority vote needs to take place for the vote to pass.

## **Old Business:**

**Bylaws:** The new bylaws are on the website for public viewing at this time. Some key changes were discussed by Erika Milligan.

***Motion was made to approve the new bylaws, 1<sup>st</sup>, 2<sup>nd</sup>, all in favor.***

## **New Business:**

**Teacher Grants:** Approved Teacher Grants were shared with parents. The requests are attached at the end of the minutes.

**SAC Committee PTO Rep.:** See Principal Report for more information.

**Future Family Events:** Science Night coming up at the end of January. There will be a Game Night towards the beginning of March. Muffins with Mom will be the final family event of the school year.  
**Spring Event:** Our 2<sup>nd</sup> event will be April 29 at Lone Tree Golf Course. We have started collecting donations for things like the balloon pop and silent auction. There is a link under the Spring Event section under Committee Reports for people to use to sign up for donated/collected items.

**Event Dates:**

Holiday Gift Shop: November 28-December 2  
Mod Pizza Community Night: December 6  
PTO General Meeting: December 6  
Rink at the Rock: January 19  
Science Night: January 24  
PTO General Meeting: February 13

**Meeting Adjourned at:** 7:23 PM

**Minutes Compiled By:** Molly O'Reilly

**Attendees:**

**Board Members present:**

Heather Gonzales-Dittenber  
Marina McFarren  
Molly O'Reilly  
Kelley Durrant  
Erika Milligan  
Laryl Fuentes

**Parents present:**

Jessica McGee  
Angel Stuart  
Fran McBee  
Caitlin House  
Dwayne Middleton

**Officer Reports for General Meeting**

**Vice President of Communications –**

- Stay connected! PTO has great methods for communicating with parents, including our website ([www.CSEPTO.com](http://www.CSEPTO.com)), weekly blog posts ([www.CSEPTO.com/blog](http://www.CSEPTO.com/blog)), and Facebook ([www.facebook.com/ClearSkyElementaryPTO](http://www.facebook.com/ClearSkyElementaryPTO)).
- This year we have implemented a new anonymous suggestion box; a link from our website will direct you to Suggestion Ox. We would love to hear from you!

**Vice President of Fundraising –**

- Chili's Family Dinner – We received \$210 and school supplies from the September 26 event.
- Boosterthon – As of our last count, the total that we received is \$27, 988.82. We did the principal and student sliming on September 22. The contract for next year has been signed. Boosterthon Week will be August 23–September 1, 2017; the run will be on Friday. It will be a castle/knights theme. What are current numbers? Is it okay to announce next year?
- Holiday Gift Shop – See Committee Reports below.
- MOD Pizza – Our community dinner is booked for Tuesday, December 6 from 4 p.m. to 8 p.m.
- Rink at the Rock – Our family night out is booked for Thursday, January 19. Watch the website for more details.

### **Treasurer's Report –**

- Please review the Statement of Activity provided at the meeting.
- The spirit wear drive was a huge success. We sold 115 shirts, and a check for \$1,240.88 is on its way. Did you miss it? Never fear ... a new one is here, along with a great new design! Orders can be placed online through Wednesday, November 30. (A link can be found on our website.) Shirts will be shipped to your home before the holidays, so these new items would make fantastic gifts for family members, as well as teachers! Committee Reports for General Meeting Dads of Clear Sky (DOCS) – See Family Events report. Fall Festival – Need update to general about how Fall Festival went.

### **Family Events –**

- Whew! We have been busy with lots of family activities this year so far. Both of our family appreciation breakfasts were well attended. Donuts with Dads was held at Bison Park, and it was a beautiful morning. We had so many people come, that we ran out of food! But it was enjoyed by all. Then we had our Grandparents' Day breakfast, and it too, was very well attended. It was fun to see all of the grandparents with their students – some even came from out of town! Luckily, we didn't run out of food that day!
- Our DOCS (Dads of Clear Sky) group has been busy this year, as well. The dads ran the kickball event that was held during the Fall Festival. It was a great addition to that fun family activity. Then in October, we had Dodgeball with Dads. It was great fun! It was held indoors this year at the MAC, and that was a really nice setup. This may be our new tradition going forward. Thanks to our DOCS for overseeing those activities and making sure everyone had a good time.
- At the time of this report, Family Movie Night is scheduled for Friday. Hoping it will be an enjoyable evening out for our students and their families.

**Holiday Gift Shop** – The Holiday Gift Shop is November 28 through December 2. Keep an eye out for a sign up genius this week if you would like to volunteer. Set up will be Tuesday, November 22 from 12 p.m. to 4 p.m. If anyone would like to help, please contact Jenn Batta at [CSEPTOvpf@gmail.com](mailto:CSEPTOvpf@gmail.com)

### **Rewards/Loyalty –**

- Our first rewards collection contest for Box Tops ended Thursday, September 29. We collected XXX, and Mrs. Puleo's class won the cupcake party for being the classroom to collect the most points.
- Who's ready for another rewards contest? This time we are shaking things up! Students and families will gather Box Tops AND Shoparoo points. The classroom that collects the most points overall wins a pizza party! (1) Give Box Tops sheets or bags to your teacher by Thursday, December 15. (2) Download the free Shoparoo app on Google Play or iTunes. This app turns pictures of your shopping receipts into cash donations and sweepstakes entries for CSE. Watch as you see the points grow by grade. Good luck, and happy collecting!
- Visit our website for more information about our programs (Box Tops, Shoparoo, and reloadable King Soopers cards): [www.CSEPTO.com/free-money](http://www.CSEPTO.com/free-money).
- If you would like to be a part of this committee, please contact Suzanne Uhrich at [CSEPTOrewards@gmail.com](mailto:CSEPTOrewards@gmail.com).

### **Spring Event –**

- Tickets for the April 29 adult-only spring event will go on sale after Thanksgiving. Why not consider purchasing a ticket for your teacher as a Christmas gift? More information forthcoming.

- We need your help with auction items. Please consider signing up for at least one item listed on our Sign-Up Genius: [www.signupgenius.com/go/30e0a49abae2fa3f58-auction](http://www.signupgenius.com/go/30e0a49abae2fa3f58-auction). We are open to ideas so feel free to think outside the box. If you have any questions or suggestions, please send an email to [CSEPTOspringevent@gmail.com](mailto:CSEPTOspringevent@gmail.com) or a message via the Sign-Up Genius. Feel free to pass along the link to anyone wanting to help with the event.
- Do you know of a company who may be interested in being a sponsor for our event? If so, please send an email to [CSEPTOspringevent@gmail.com](mailto:CSEPTOspringevent@gmail.com) and we will contact them with our sponsorship options.

**Staff Appreciation** – This committee plans fun teacher/staff treats and gifts throughout the year, in addition to coordinating parent/teacher conference dinners and Staff Appreciation Week in May. If you are crafty and would like to help with teacher gifts, please contact Marina McFarren at [CSEPTOstaffappreciation@gmail.com](mailto:CSEPTOstaffappreciation@gmail.com).

**Yearbook** – Last year's yearbook (as well as the 2014-2015 and 2015-2016 books) are still available for sale for \$25 each at [www.clearsky.picaboo.com](http://www.clearsky.picaboo.com). This year's books will be placed online for purchasing in December. (Remember, yearbooks are NOT included in your registration fees and must be ordered separately.) If you would like to be a part of the Yearbook Committee, please contact Trisha Klaus at [CSEyearbooks@gmail.com](mailto:CSEyearbooks@gmail.com).

## Approved Teacher Grant Requests Fall 2016

- Equipment Managers Club (EMC) request \$17.99 for package of 12 Pinnies to be used by the EMC so fellow students know who they are. These students will help monitor and collect all outdoor equipment during lunch recess and brain breaks.
  - Approved
- Lynese Zukowski 6<sup>th</sup> grade requests \$50 for 1 yr subscription for Smart Software, she currently has a Smart Board but cannot work it without the software.
  - Approved for \$126 for 3 year subscription deal
- Rachel Woodbury 2<sup>nd</sup> grade requests \$60 for fidget objects; currently has a high number of students who need sensory and movement stimulation, these objects will support these students without disrupting the rest of the class
  - Approved
- Rachel Woodbury 2<sup>nd</sup> grade requests \$80 for a variety of games and activities to encourage critical and creative thinking, Math/puzzle/thinking.
  - Approved
- Jennifer Jensen Tech Lab requests \$100 for hanging storage shelves for the WeDo LEGO robotics kits received last year, as they are currently just stacked up in the tech lab.
  - Approved
- Chiara Aversa 2<sup>nd</sup> grade request \$109.95 for a 1 year subscription of Raz Kids a comprehensive leveled reading resources for kids.
  - Approved
- Beth Dome music requests \$126 for 3 yr Smart Board Software; currently has Smart Board that will now work without this software.
  - Approved
- Christy Anderegg 4<sup>th</sup> grade requests \$145.58 for Think Fun Logic Games; they are engaging and provide opportunity for problem solving and critical thinking, currently has some from a PTO grant last year and the kids love them. Would love to add a few more.
  - Approved
- Meg Pacella K-3<sup>rd</sup> Special Ed requests \$219.90 for Reading A-Z (109.95) and Raz Kids (109.95) online reading library/program that allows the teacher to track levels and progress.
  - Approved for one (109.95)
- 6<sup>th</sup> grade team requests \$250.00 for Rewards/Oriental trading; small rewards for behavior incentives, non-candy items such as pencils, fidgets, erasers, and other small things.
  - Approved
- Sande Ruggles K-6<sup>th</sup> requests \$300 for costumes and props for Shakespeare Drama club.
  - Approved for half \$150
- Julie Schneider and Angie Kelsall 3<sup>rd</sup> grade request \$300 for problem solving math games for students that typically have not been successful or even liked math.
  - Approved for half \$150.00

- Christy Anderegg 4<sup>th</sup> grade requests \$321.45 for Circuits (15 kits) plus batteries. These would be an amazing resource for our kids and would go with our energy unit. The students problem solve by building circuits on a circuit board.
  - Approved
- Jennifer Jensen Technology requests \$480 for Pixie Software upgrade. Pixie is student productivity software developed based on research on the impact of project-based learning, collaboration, and multimedia authoring on student achievement and engagement. Was awarded a grant for these licenses in Fall of 2012 but they have now expired
  - Approved
- Meg Pacella Special Education requests \$996.72 for some educational learning games that students can play as either a reward or when I need to work 1on1 with a student and 2 I pads; has been currently using her personal one.
  - Approved for games (\$198) Ipad were declined, can work with Technology for access.
- 6<sup>th</sup> grade & GT request \$1041.35 for Junior Great Books for 6<sup>th</sup> grade. Great books support and extend literacy learning for our 6<sup>th</sup> graders.
  - Approved
- Rosenblatt 6<sup>th</sup> Grade requests \$209.67 for Character Counts Classroom Kit, this will help teach character education to the students.
  - Approved
- Lauren Bennet 2<sup>nd</sup> Grade requests \$400 for Second Step, a research based social emotional curriculum that focuses on 4 main areas: skills for learning, empathy, emotion management, and problem-solving.
  - Approved

Total Approved: \$4,075.00

# Clear Sky Elementary PTO

## STATEMENT OF ACTIVITY

August 23 - November 14, 2016

	TOTAL
REVENUE	
Non Profit Income	60,812.96
<b>Total Revenue</b>	<b>\$60,812.96</b>
GROSS PROFIT	<b>\$60,812.96</b>
EXPENDITURES	
Boosterthon	25,369.35
Box Tops/Rewards	33.26
Chapter Assesment Fee	1,379.57
Fall Festival	2,814.85
Family Appreciation	607.02
Family Night	149.98
Holiday Shoppee	51.00
Office Supplies	67.97
Spring Event	300.00
Volunteer/Thank you	30.00
<b>Total Expenditures</b>	<b>\$30,803.00</b>
NET OPERATING REVENUE	<b>\$30,009.96</b>
NET REVENUE	<b>\$30,009.96</b>